



DR. SCHNEIDER

MAKES YOUR SUPPLIER ENABLEMENT



FAQ Ariba Network

FAQ SAP Ariba NETWORK

HOW ARE SUPPLIER FEES CALCULATED?

Transaction Fees
Quarterly charged
0,155 % of the transaction volume limit €15,500/Jahr (per customer relationship)



Subscription Fees		
Annually charged		
Documents per year For all Customer Relationships	Abonnement	Annual Fees
5 to 24 documents	*Bronze	€45
25 to 99 documents	Silver	€670
100 to 499 documents	Gold	€2 000
500 documents plus	Platin	€4 900

*Suppliers, deren jährliches Finanzvolumen weniger als 185.000€ beträgt, werden unabhängig von der Dokumentenanzahl pro Jahr der Bronze-Stufe zugeordnet.

Threshold of Fees

44.600€ and 5 documents

,Suppliers who do not exceed this threshold, do not have to pay any fees

HOW ARE „TRANSACTION VOLUME“ AND „DOCUMENT COUNTS“ CALCULATED?

Transaction volume is calculated as the total financial value (in the applicable currency), including any taxes such as value-added taxes (VAT), of all non-PO invoices plus the total financial value of all POs (excluding cancelled orders) or all invoices generated from a PO, whichever is greater, sent over Ariba Network for the preceding 12 months. To avoid double counting, PO-based invoices sent via Ariba Network are not included in the transaction volume.






Annual document count is the number of POs and all invoices (both PO-based and non-PO-based invoices) for the preceding 12 months. Order acknowledgements, change orders, advance ship notifications, and settlement/payment remittance advice documents are excluded from the document count; suppliers may transact an unlimited number of these at no cost.

Please find an example on the next page.

CALCULATION OF SUPPLIER FEES

Transaction fees	Subscription fees (document count)	Annual Fees
$59.000 \text{ €} \times 0,155\%$ = 91.45 € = 0 €	4 Dokumente „Standard“ 0 €	0 €
$400.000 \text{ €} \times 0,155\%$ = 620 €	499 Dokumente Gold-Level 2000 €	2.620 €
$100.000 \text{ €} \times 0,155\%$ = 155 €	700 Dokumente Bronze-Level 45 €	200 €

SUBSCRIPTIONS OVERVIEW

Standard		<ul style="list-style-type: none"> ✓ FREE OF CHARGE ✓ Document Repository and Status ✓ Account administration features ✓ Catalogs ✓ Ariba Discovery ✓ Customer Support
Bronze		<ul style="list-style-type: none"> ✓ Advanced Reporting ✓ Digital Achievement Badges ✓ cXML-/Catalog-E-Learning-courses ✓ 1 free Sales Lead on Ariba Discovery
Silver		<ul style="list-style-type: none"> ✓ Fast integration protocols ✓ Unlimited use of cXML- and EDI-based ✓ Integration protocols ✓ Unlimited Technical Support ✓ 2 free Sales Leads on Ariba Discovery
Gold		<ul style="list-style-type: none"> ✓ Data enrichment ✓ Basic Integration Tools ✓ E-Commerce- Personalized Expert Services – Priority Access ✓ Unlimited Lead Replies on Ariba Discovery
Platin		<ul style="list-style-type: none"> ✓ Extensive Support and Validation Services ✓ Extensive Connectivity Solutions ✓ Free Pass toSAP Ariba Live

MORE DETAILS ON SUBSCRIPTIONS

[Ariba Network Fulfillment Orders and Invoices Subscriptions Overview.pdf](#)

SUPPLIER FEES ON ARIBA NETWORK

Which documents are included in these annual counts?

Only purchase order and invoice (both PO-and non-PO-based) documents are included in the annual counts.

Is the number of documents a supplier transacts aggregated across all of their customer relationships to qualify them for a subscription?

Once a supplier crosses the thresholds where they are required to pay fees, the subscription level assigned to the supplier is based on their aggregated transacted documents across all customer relationships.

If a supplier has multiple customers on Ariba Network, do they pay for multiple subscriptions?

No. Suppliers are placed into a single subscription that is based on, and applies to, all of their customer relationships.

ARIBA NETWORK ID (ANID)

WHAT IS AN ANID NUMBER, AND HOW DOES IT IMPACT HOW SUPPLIER FEES ARE CALCULATED?

An Ariba Network Identification (ANID) number is a unique identifier of an Ariba Network account. Suppliers may maintain multiple ANIDs for various reasons. For each of these ANIDs, purchase orders and invoices – as well as transaction (monetary) volume – are counted for each customer relationship to determine when the thresholds are reached for supplier fees. Once the supplier reaches the chargeability thresholds in at least one relationship, transaction and subscription fees are assessed across all relationships within the same ANID. Suppliers with multiple ANIDs may roll up their accounts into a “multi-org” parent-child relationship to take advantage of per-relationship caps.

WHY MIGHT A SUPPLIER HAVE TO PAY NOW WHEN PREVIOUSLY THEY WERE TRANSACTING FOR FREE?

Suppliers who receive their first invoice from SAP Ariba have reached an important e-commerce milestone: they've crossed the chargeability thresholds with at least one customer annually via Ariba Network. To maintain their momentum – and Ariba Network relationships their customers have come to rely on – it's critical that they renew their membership and remit payment before the due date on their invoice to avoid service interruption. Only then can they continue to enjoy the measurable benefits of being an Ariba Network supplier.

HOW CAN A SUPPLIER PAY THEIR INVOICE?

Payment is handled via a web-based process, accessible through the supplier's [Ariba Network account](#). Only users with Ariba Network administrator privileges will be able to perform the payment process. Here are the steps they should follow:

[Log in to their account](#)

Click on *Company Settings* in the upper right-hand corner and select Service Subscriptions from the drop-down menu

Go to the *Billing* tab to review any outstanding fees

Click the *Pay Invoice* link for any of the subscriptions with payment(s) due

Follow the instructions for selecting a payment method and accepting the Terms of Use

Click *Submit*

Suppliers can pay their membership fees with a credit card, electronic funds transfer (formatted as Fedwire, ACH, or SEPA), or check (payment options vary by region).

WHAT ARE THE NECESSARY STEPS FOR ME AS A SUPPLIER TO JOIN ARIBA NETWORK?

[Please find here a useful guideline for the first steps to join the Ariba network.](#)

[Ariba Network for Suppliers Administrator Quick Start Guide.pdf](#)



FAQ Catalogs Basics

How to load and publish a catalog into Ariba Network?

Click [here](#) to watch a video about loading a catalog into Ariba Network. (German)

How to create a catalog?

Click [here](#) to watch a video about creating a catalog. (German)